## Friends of Stanford School Committee Meeting

## Wednesday 10th July 2019

Present: Amanda Willis, Eva Geekie, Karin Williams-Cuss, Pippa Clark and Diane Kirkman, Amy Bignall, Ali Viggars, Katie Tidy

Apologies: Lee Browning, Rhian Atkins, Vicky Maunder, Emma Huby, Vicky Summers and Sarah Pitts

[Please note FOSS email address: fossadmin@btinternet.com

	Item/Action	Who?	When
1.	TREASURER UPDATE	АВ	-
	Balance currently £13,900.  AB asked that any expenses that need to be paid by end of term need to be in ASAP Ice Pops made £40 the first week and £50 the second week. Refreshments at sports day made £113.53		
	AV/PC need to become signatories on FOSS account. Need to complete forms and submit to HSBC	AV/PC	01/09/2019
2.	Previous Minutes The previous meeting minutes for 06/06/2019 and 25/06/2019 were approved.		
3.	SCHOOL FETE UPDATE		
	Still need more help – AV to ask Foundation parents Stocks rota has been completed Fire service can't commit to attending but police	AV	12/07/19
	car maybe able to come Plates for cakes have gone out Bar licence done – this needs to be displayed on the door	EG/PC	12/07/19
	Float - £800 basic plus £400 extra will be provided in labelled bags by AB on Friday 12 <sup>th</sup> . AV to	AB/AV	12/07/19

	distribute floats to stall and be responsible for treasurer duties on the day of the fete.		
	Gazebos – school ones are up. AW to pick up village gazebos	AW	12/07/19
	Ice, drinks to be delivered to school by DK on Friday 12 <sup>th</sup> July.  Price list for bar has been confirmed – also selling 2 x boxes of ice pops	DK	12/07/19
	LB to get beer and fruit for pimms and apples for apple bobbing	LB	12/07/19
	DK to get ice, pimms (sale/return) and lemonade Cakes & refreshments to be run by school governors	DK	12/07/19
	Sports stalls have been organised Class Stalls OK, slide and roundabout booked and arriving 10am. Wester wine has been wrapped		
	Water/wine has been wrapped Query if having candy floss – LB to confirm	LB	12/07/19
	DK has ordered 20 more raffle ticket books. Separate one needed for barrel of booze.	DK	12/07/19
4.	FOSS ACCOUNTS		
	DW has agreed to audit the FOSS accounts this year. The accounts need to be put together and sent to DW. This is more likely to be the end of August. AB to organise.	AB	NEXT MTG
5.	UPCOMING EVENTS		
	Bags2school –posters are up and added to Facebook sites.	-	-
	Non uniform day/tombola – reminder to be sent	AW	12/07/19
	Year 6 performance refreshments 17 <sup>th</sup> /18 <sup>th</sup> July – refreshments to be served before and during interval. Set up 5pm, sell 5.30-6pm. AB to drop float at school and AV to pay in money after	AB/AV	17/07/19

	events. EG has offered to help set up, KT, SP also available for bar.	EG/KT/SP	17/07/19
	Fairy/Elf doors – KWC has organised Fairy Doors. £2 per entry. Doors to be delivered to school on Monday 15 <sup>th</sup> to decorate. Event to go live on Friday 19th July until 1 <sup>st</sup> September. Landowners have been spoken to and agreed to have doors. Forms to be available from School, Coffee shop and Vets	KWC	19/07/19
	School Discos for 2019/2020 – Need volunteer to take over Disco Tickets. KT to contact DJ and book, also need to check updated liability insurance.	KT/PC	NEXT MTG
	It was suggested that a FOSS key dates/save the date was sent out	DK	NEXT MTG
6.	NEXT YEAR'S EVENTS		
	Dates have been confirmed:	ALL	NEXT MTG
	<ul> <li>Term 1</li> <li>100 club – MB has confirmed OK to still run it</li> <li>Bags2school – 23<sup>rd</sup> October 2019</li> <li>Christmas cards – have reregistered, DK to liaise with Mrs Adamson. Need to be done by half term.</li> <li>School disco – 18<sup>th</sup> October 2019</li> </ul>		
	<ul> <li>FOSS AGM – date TBC – will require AB and LB present.</li> <li>Non uniform day for Xmas Hampers – Friday 6<sup>th</sup> December</li> </ul>	AB/LB	NEXT MTG
	<ul> <li>Mistletoe Ball – agreed Saturday 30<sup>th</sup>         November in Village Hall. Discussed possible pricing and catering. Separate meetings to be held     </li> </ul>	KWC	NEXT MTG
	Term 3 • Stanford's Got Talent refreshments – 29 <sup>th</sup> January 2019	ALL	NEXT MTG

	<ul> <li>School Disco – 12<sup>th</sup> February 2020</li> <li>Bags2School – 12<sup>th</sup> February 2020</li> </ul>		
	<ul> <li>Quiz night – possible date Saturday 28<sup>th</sup> March. Need to check with LB regarding catering, suggested Chilli Bowl would be an easy option</li> <li>Easter Egg trail – 27<sup>th</sup> March – 24<sup>th</sup> April 2020</li> </ul>	ALL	NEXT MTG
	<ul> <li>Term 5</li> <li>School Disco (Year 5 to help run) – 24<sup>th</sup> April 2020.</li> <li>Circus – 20<sup>th</sup> May 2020</li> </ul>	AV/PC	NEXT MTG
	<ul> <li>Stanford Summer Festival BBQ – 14<sup>th</sup> June 2020. LB to do FOSS banner.</li> <li>Sports Day refreshments – Friday 3<sup>rd</sup> July 2020</li> <li>Bags2School – 10<sup>th</sup> July 2020</li> <li>Non-Uniform day/tombola prizes – 10<sup>th</sup> July 2020</li> <li>School Summer Fete – 11<sup>th</sup> July 2020</li> <li>Year 6 performance refreshments – 14<sup>th</sup>/15<sup>th</sup> July 2020</li> </ul>	LB	NEXT MTG
7.	<ul> <li>IDEAS FOR FUTURE EVENTS</li> <li>Recycling money boxes to be filled with loose change</li> </ul>	ALL	NEXT MTG
	<ul> <li>Summer Holiday trail</li> <li>Afternoon tea</li> <li>Colour run or bubble run – KWC to speak to SJ to see if this is feasible at Football club.</li> </ul>	KWC	NEXT MTG
	<ul> <li>Walkers crisp packet recycling scheme</li> <li>Crayola pen recycling – AB to register school and speak to ED (ECO club)</li> <li>Easyfundraising – PC to set up, link can be provided on school website, companies</li> </ul>	AB	NEXT MTG
	<ul><li>send a % donation.</li><li>Collection box at Coop – KT to investigate</li></ul>	1.0	INLAT IVITO

	<ul> <li>Reapply to Tesco/Waitrose for fundraising tokens.</li> </ul>	KT	NEXT MTG
8.	Resignations from FOSS		
	EG and RA have decided to stand down from FOSS. The committee members would like to formally thank them both for all their hard work over the past years and their commitment to raising much needed funds for the school.	-	
	Need to recruit new members at the start of Term 1 and encourage attendance at the AGM	ALL	NEXT MTG
9.	AOB		
	Yr 3 Modern day inventor booked for 23 <sup>rd</sup> July		
	Requests for Funding – New art rack - £155 for Year 1, Snap Circuits – set of 10 £215, Clipboards. AV to confirm if Forest school have had bird tables.	AV	NEXT MTG
		AV	NEXIMIG
	Thankyou letters required for donations – DK to do.	DK	NEXT MTG
	FOSS Box – AV/PC to put together all FOSS information into folders/boxes. AV to investigate file sharing website for electronic documents/templates.	AV/PC	01/09/19
	KWC asked if LOVE photography pop up could use school hall 9 <sup>th</sup> /10 <sup>th</sup> November. To confirm with AW.	KWC/AW	NEXT MTG
10.	Date for Next Meeting		
	The next FOSS committee meeting will be held Tuesday 17 <sup>th</sup> September 7.30pm at school	ALL	17/09/2019